

**MAHTOMEDI CITY COUNCIL  
MINUTES  
MAY 3, 2022**

Mayor Jud Marshall convened the regular City Council meeting at 7:00 p.m. with Council members Richard Brainerd, Luke Schlegel, and Jane Schneeweis in attendance. City Council member Lilly Melander was absent with prior notice. City Administrator Scott Neilson, City Attorney Bridget Nason, Public Works Director Bob Goebel, Fire Chief Terry Fischer, Finance Director Scott Schaefer, and City Clerk Jerene Rogers were also in attendance.

**CONSIDER APPROVAL OF AGENDA**

City Administrator Scott Neilson asked to add a Resolution Approving a Minor Subdivision Development Agreement and Acceptance of Permanent Public Easements for Drainage, Utility, and Roadway Purposes for 1495 Bryant Avenue as item 6a.

City Council member Schlegel moved and City Council member Schneeweis seconded the motion to approve the agenda as amended. The motion was unanimously approved.

**CONSIDER APPROVAL OF THE APRIL 19, 2022 CITY COUNCIL WORKSHOP MEETING MINUTES AND THE APRIL 19, 2022 CITY COUNCIL MEETING MINUTES.**

City Council member Brainerd moved and City Council member Schneeweis seconded the motion to approve the April 19, 2022 City Council workshop meeting minutes and the April 19, 2022 City Council meeting minutes. The motion was unanimously approved.

**4. PRESENTATIONS – Audit Presentation – CliftonLarsonAllen**

Chris Knopik, CliftonLarsenAllen presented the 2021 Audit results. He said once again they received full cooperation from management, there was one passed adjustment for 2021 in the governmental activities, the water fund, and the sewer fund related to recording an immaterial difference in bond premium amortization as a reduction of current year interest expense due to the premiums being amortized using the straight-line method instead of the effective interest method in the past. He stated there were no material audit adjustments in the current year. He said the City will receive an unmodified opinion, there were no internal control exceptions noted and no Minnesota legal compliance exceptions noted. He stated Statement 87 – Leases, will be required for December 31, 2022 and Statement 96 – Subscription Based Information Technology Arrangements will come out December 31, 2023. He thanked City staff and said the audit went very well.

City Council member Brainerd thanked the auditors and staff for their work.

**5. DISCUSSION FROM THE AUDIENCE**

Dorian Grilley, 214 Park Avenue thanked the City Council for their efforts with the Lake Links Trail project and lowering the speed limits to 20 miles per hour on residential streets. He asked if the Council would talk to the Sheriff's office to ensure the speed limits are being enforced.

City Council member Brainerd said he recently had a ride along with one of our afternoon deputies and they are doing what they can stopping people.

City Council member Schlegel asked if public works could put the speed trailer out.

Public Works Director Bob Goebel said it is going out on Monday on Old Wildwood Road. He stated that he would have to ask for permission to put it on Mahtomedi Avenue from MnDot.

**6. CONSENT AGENDA**

City Council member Schlegel moved and City Council member Schneeweis seconded the motion to approve the consent agenda as amended. The motion was unanimously approved.

**6a. CONSIDER APPROVAL – A Resolution Approving a Minor Subdivision Development Agreement and Acceptance of Permanent Public Easements for Drainage, Utility, and Roadway Purposes for 1495 Bryant Avenue – added.**

Resolution No. 2022-26 a Resolution Approving a Minor Subdivision Development Agreement and Acceptance of Permanent Public Easements for Drainage, Utility, and Roadway Purposes was approved.

**7. PUBLIC HEARINGS – None**

**8. STAFF REPORTS**

**8a. CONSIDER APPROVAL – Ordinance No. 2022-05 Amending Mahtomedi City Code Chapter 7 to Add Section 7.11 Related to the Licensing of Massage Therapists and Massage Therapy Businesses.**

City Administrator Neilson said the next three items relate to the licensing of massage therapists and massage therapy businesses.

City Council member Brainerd said he is struck by how low the proposed fees are.

City Attorney Bridget Nason said these fees cannot be a revenue generator and have to be in line with costs the City will incur. She said they checked with other cities and the business and therapists license fees are in line with those. She said the background fee came directly from the Sheriff's office.

City Council member Schneeweis stated the fees can be adjusted with our annual review of the fee schedule. She said this puts a professional air on what we are doing.

City Attorney Nason said the published date of the ordinance will be May 11, but the effective date will be August 3, 2022.

City Council member Schneeweis moved and City Council member Brainerd seconded the motion to approve Ordinance No. 2022-05 Amending Mahtomedi City Code Chapter 7 to Add Section 7.11 Related to the Licensing of Massage Therapists and Massage Therapy Businesses. The motion was unanimously approved.

8. STAFF REPORTS - Continued

8b. CONSIDER APPROVAL – Resolution Approving the Publication of a Summary of Ordinance No. 2022-05 Amending City Code Chapter 7 to Add Section 7.11 Related to the Licensing of massage Therapists and Massage Businesses.

City Council member Schneeweis moved and City Council member Brainerd seconded the motion to approve Resolution 2022-24 a Resolution Approving the Publication of a Summary of Ordinance No. 2022-05 Amending the City Code Chapter 7 to Add Section 7.11 Related to the Licensing of Massage Therapists and Massage Businesses. The motion was unanimously approved.

8c. CONSIDER APPROVAL – Ordinance Amending the City of Mahtomedi Fee Schedule to Add Fees Related to Massage Therapists and Massage Business Licenses.

City Council member Schneeweis moved and City Council member Brainerd seconded the motion to approve Ordinance No. 2022-06 An Ordinance Amending the City of Mahtomedi Fee Schedule to Add Fees Related to Massage Therapists and Massage Business Licenses. The motion was unanimously approved.

8d. CONSIDER APPROVAL – Resolution Approving Revisions to Development Plans and Approvals for the Wildwood Apartments PUD Development Project (830 Wildwood Road).

City Administrator Neilson said Real Estate Equities is requesting the City Council approve revisions to the Development Plans and Approvals for the Wildwood Apartments PUD Development Project. He said the developer has advised the City that the construction costs have increased by 17% over the last year for the project.

Patrick Ostrom, Real Estate Equities said they are requesting permission to remove the exterior balconies and the rooftop clubroom and deck. He said there is a clubroom and exterior patio on the first floor that will remain. He said by making these modifications the project will stay on track for closing later this month.

City Council member Brainerd moved and City Council member Schlegel seconded the motion to approve Resolution 2022-25 a Resolution Approving Revisions to the Development Plans and Approvals for the Wildwood Apartments PUD Development Project (830 Wildwood Road). The motion was unanimously approved.

8e. CONSIDER APPROVAL – Bill List.

City Council member Schneeweis moved and City Council member Brainerd seconded the motion to approve the bill list as presented. The motion was unanimously approved.

**9. REPORT FROM CITY ADMINISTRATOR**

City Administrator Neilson said Real Estate Equities is asking the City to look at recycling the tax exempt bonds which Trellis used to remodel the facilities at 840/860 Stillwater Road. He said REE would be using the bonds for an affordable housing project in St. Louis Park.

Patrick Ostrum said REE is requesting the Council approve a resolution, after a public hearing to allow the recycling of the conduit debt bonds to help finance REE's additional affordable housing projects. He said by doing so the City will receive an issuer fee of .25% of the amount of the allocation that can be used at the City's discretion. He said if the bonds aren't recycled within six months they will expire and will no longer be available. He said the City would enter into a Joint Powers Agreement with the City of St. Louis Park and the debt would be transferred to St. Louis Park.

City Council member Brainerd asked if Mahtomedi could issue additional debt.

Finance Director Scott Schaefer said yes, we can continue to issue conduit debt. He said we may have to put this on our financial statement as a note.

City Administrator Neilson said we are looking for direction from the council and would like to know if we should move forward by scheduling a public hearing.

City Council member Schlegel said he thinks he is more open to this than the other council members. He said is it worth it for \$25,000. He stated he would like to hear more information from our bond counsel.

City Administrator Neilson said we can start the process, you don't have to make a decision tonight.

Mr. Ostrum said they would need approvals by the end of June.

Mayor Marshall asked if our bond counsel could attend the next council meeting.

Finance Director Schaefer will ask that they attend the June 7 meeting.

The consensus of the City Council is to move forward at this time. The City will notice a public hearing for the June 7 City Council meeting and staff will request our bond counsel attend the June 7 City Council meeting to provide further information regarding this request.

Fire Chief Terry Fischer said they are in the process of hiring a full-time paramedic/firefighter. He stated they are adding two more paid on-call members soon. He said April was a busy month with 115 calls and May is starting out busy as well.

Public Works Director Goebel said Wildwood Road will be closed beginning Monday, May 9<sup>th</sup>. He explained where the posted detour route will be and that the County will require an overnight closure to work on the large culvert by Piccadilly Square.

City Administrator Neilson reminded the Council about the upcoming Strategic Planning Meeting which will be held at the Public Works Facility on Thursday, May 12<sup>th</sup> from 1:00 p.m. – 5:00 p.m.


10. COMMENTS FROM THE CITY COUNCIL - None
11. CLOSED SESSION - None
12. ADJOURNMENT

City Council member Schneeweis moved and City Council member Schlegel seconded the motion to adjourn the meeting at 9:20 p.m. The motion was unanimously approved.

ATTESTED:

  
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JERENE ROGERS, CITY CLERK

APPROVED:

  
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JUD MARSHALL, MAYOR