

**MAHTOMEDI CITY COUNCIL
MINUTES
MAY 18, 2021**

Mayor Jud Marshall convened the regular City Council meeting at 7:00 p.m. with Council members Richard Brainerd, Jeff Charlesworth, Jeff Ledermann, and Jane Schneeweis in attendance. City Administrator Scott Neilson, City Attorney Bridget Nason, City Engineers John Sachi and Chuck Rickert, City Planner Hannah Rybak, Public Works Director Bob Goebel, Fire Chief Terry Fischer, and City Clerk Jerene Rogers were also in attendance.

CONSIDER APPROVAL OF AGENDA

City Council member Charlesworth moved and City Council member Brainerd seconded the motion to approve the agenda as presented. The motion was unanimously approved by roll call vote. Yea: Brainerd, Charlesworth, Ledermann, Marshall, Schneeweis. Nay: None

CONSIDER APPROVAL OF THE MAY 4, 2021 CITY COUNCIL MEETING MINUTES.

City Council member Brainerd asked to amended 7b, the second to last paragraph of the May 4, 2021 minutes. He asked to change, "*as amended* by City Engineer John Sachi," to as "*suggested*" by City Engineer John Sachi.

City Council member Brainerd moved and City Council member Schneeweis seconded the motion to approve the May 4, 2021 City Council meeting minutes as amended. The motion was unanimously approved by roll call vote. Yea: Brainerd, Charlesworth, Ledermann, Marshall, Schneeweis. Nay: None.

4. PRESENTATIONS – None

5. DISCUSSION FROM THE AUDIENCE

Mary Wingfield, Mayor City of Birchwood asked to be invited to a future meeting to discuss a 3-way stop sign at the intersection of Lost Lake Court and Birchwood Road. She said they have found that the addition of stop signs has reduced the volume of traffic.

Birchwood City Council member Jonathan Fleck agreed with Mayor Wingfield and said anything to choke folks up that aren't residents using Birchwood Road is better.

City Council member Brainerd explained that the Mahtomedi City Council is discussing a speed limit policy tonight that will affect Birchwood Road.

Mayor Wingfield said she will look forward to a good discussion regarding the potential 3-way stop sign.

City Council member Ledermann asked if there will be a deer hunt in Birchwood this year.

Birchwood City Council member Fleck said this item will be discussed at their June meeting. He said he would like to see a more aggressive approach to the hunt.

Mayor Wingfield said it would be beneficial to have liaisons from both councils to work together to come up with a plan for the areas we share.

5. DISCUSSION FROM THE AUDIENCE- Continued

City Council member Ledermann volunteered to be one of the liaisons from Mahtomedi. He said the hunt can start in September so we should look at this soon.

Bob Schneeweis, 1033 Park Avenue said he would like the beach hours addressed in a timely fashion.

Public Works Director Bob Goebel said he is adding the beach hour discussion to the Parks Commission agenda for the meeting being held on May 19, 2021.

6. CONSENT AGENDA

City Council member Brainerd moved and City Council member Ledermann seconded the motion to approve the consent agenda as presented. The motion was unanimously approved by roll call vote. Yea: Brainerd, Charlesworth, Ledermann, Marshall, Schneeweis. Nay: None

6a. APPROVAL – 2021 Recycling Grant Agreement with Washington County.

The 2021 Recycling Grant Agreement with Washington County was approved. The amount of the grant is up to \$14,657.50 and will be utilized for the recycling program.

6b. APPROVAL – WSB Proposal to Complete the Greenwood Ditch Erosion and Volume Control Study.

A proposal from WSB to provide solutions to the ongoing ditch erosion for the Greenwood ditch was approved. The drainage study would identify any potential solutions to the ongoing erosion, address potential solutions to ongoing infiltration credits the City owes to the Rice Creek Watershed District, address the possibility of making an infiltration pond on the City owned property and address the issue of property and easement rights of the existing ditch. The proposal will not exceed \$14,500.

6c. APPROVAL – Construction Pay Voucher No. 1 for the 2021 Street Improvement Project for \$105,097.75 for North Valley, Inc.

Construction Pay Voucher No. 1 for North Valley, Inc. in the amount of \$105,097.75 for the 2021 Street Improvement Project was approved.

6d. APPROVAL – Construction Pay Voucher No. 7 for the Bevins, Bichner, and Talahi Utility Extension Project for \$7,075.33 for Park Construction Company.

Construction Pay Voucher No. 7 for Park Construction Company in the amount of \$7,075.33 for the Bevins, Bichner and Talahi Utility Extension Project was approved.

6e. APPROVAL – Independent Contractor Agreement Between City of Mahtomedi and Flower Power, LLC for Gardening Services.

An agreement between the City of Mahtomedi and Flower Power, LLC for gardening services was

6. CONSENT AGENDA - Continued

approved. The hourly rate will be \$25.00 and will not exceed 20 hours per week. The contract will run June 1, 2021 to August 14, 2021 or until the Public Works department is adequately staffed.

6f. APPROVAL – Purchase of Railing for Chautauqua Park.

Public Works asked and received permission to purchase a railing from Stair Supplies in the amount of \$2,760.56 for an overlook deck that will be built at Chautauqua Park. The Danforth family is donating \$4,500.00 towards this project and the funds for the railing will come out of the donation.

7. PUBLIC HEARINGS – None

8. STAFF REPORTS

8a. CONSIDER APPROVAL- Resolution Adopting Speed Limits on City Owned Street.

City Administrator Scott Neilson said the City Council is being asked to adopt a Speed Limit Policy that will allow the city to reduce speeds on residential streets.

City Engineer Chuck Rickert said in December we discussed safety improvements and decided to look at speed limits on our roadways. He indicated that WSB has put together a speed limit policy with the steps the council will need to follow to implement new speed limits on local streets within the City. He said it has been determined that it would be appropriate for all minor streets in the City to have a speed limit set at 20 mph and the collector streets can be set at 25 mph. The only exception would be a 30 mph speed limit on Long Lake Road which is primarily used for commercial businesses. He stated signs indicating the speed limits will need to be erected to enforce the speeds. He also suggested preparing a communications plan to inform the community of the speed limit changes. He said this will include articles in the newsletter, press releases, social media posts and announcements at City meetings.

City Council member Ledermann said this is a significant policy and thanked WSB and staff for their efforts.

City Council member Ledermann moved and City Council member Schneeweis seconded the motion to approve Resolution 2021-28 a Resolution Adopting a Speed Limit Policy on City Streets. The motion was unanimously approved by roll call vote. Yea: Brainerd, Charlesworth, Ledermann, Marshall, Schneeweis. Nay: None.

8b. CONSIDER APPROVAL-Resolution Adopting Reduced Speed Limits on Certain City Streets.

City Engineer Chuck Rickert said the Traffic and Safety Analysis study determined the appropriate speed limit on local City streets to be 20 mph on all local streets and 25 mph on local major streets (Collector and Arterial streets).

8. STAFF REPORTS - Continued

City Council member Schneeweis said she would like to see the residential along Long Lake Road be set at 20 mph.

City Council member Ledermann said he would like Quail Street from Mahtomedi Avenue to Briarwood Avenue to be set at 20 mph as well.

City Council member Brainerd moved and City Council member Schneeweis seconded the motion to approve Resolution 2021-29 a Resolution Adopting Reduced Speed Limits on Certain City Street with the following changes to the resolution: Include Long Lake Road from Echo Lake Avenue to Lincolntown Avenue and Quail Street from Mahtomedi Avenue to Briarwood Avenue to number 1. Also, amend number 2 to say 25 mph on local major streets (Collector and Arterial Streets) except Long Lake Road from TH 120 to Echo Lake Avenue, which shall remain at 30 mph. Also amend number 2a to read Quail Street from Briarwood Avenue to the border of the City of Dellwood. The motion was unanimously approved by roll call vote. Yea: Brainerd, Charlesworth, Ledermann, Marshall, Schneeweis. Nay: None.

8c. CONSIDER APPROVAL- Request from Kelly and Kristina Reagan for a conditional use permit for a two-story accessory structure, a variance from the minimum lot area requirement for an accessory dwelling unit (ADU) and a variance for an increase in allowable impervious surface coverage at 1044 Park Avenue and described as PID 20.030.21.31.0072-APPLICANT WITHDREW

No action taken on this item at this time.

8d. CONSIDER APPROVAL- Amendments to Section 11.01, Subd. 8.2 Zoning Permit; Section 11.01, Subd. 8.3 Building Permit; Section 11.01, Subd. 9.6, A. Accessory Buildings; and Section 11.01, Subd. 10.1, D Building and Site Design.

City Planner Hannah Rybak said the staff recommended amendments are more “clean-up” and “clarify” than substantive changes. She briefly described the proposed amendments to each Ordinance section. She said the Planning Commission unanimously recommended approval of all the amendments at their last meeting.

City Council member Brainerd moved and City Council member Charlesworth seconded the motion to approve Ordinance 2021-28 an Ordinance Amending Mahtomedi City Code Chapter 11.01, Sections 8.2, 8.3, 9.6 and 10(D) Related to Zoning Permits, Building Permits, Accessory Buildings, and Roof Pitch Restrictions. The motion was unanimously approved by roll call vote. Yea: Brainerd, Charlesworth, Ledermann, Marshall, Schneeweis. Nay: None.

8e. CONSIDER APPROVAL – Mahtomedi Beach Operations Agreement Between City of Mahtomedi and YMCA of the Greater Twin Cities.

City Administrator Neilson said the Operations Agreement between the City of Mahtomedi and the YMCA of the Greater Twin Cities includes lifeguarding services from June 12th through August 22nd and weekends starting August 28th through September 6th from noon to 8:00 p.m. seven days a week. He

8. STAFF REPORTS - Continued

said the contract amount has increased to \$42,000 this year due to extended hours and a beach attendant.

City Council member Charlesworth said this contract addressed the neighbor concerns and he is pleased with it.

City Council member Ledermann asked if the lifeguards could be there until 9:00 p.m. and asked if the lifeguards could close the beach at that time.

City Council member Brainerd suggested removing #3 from Article II of the agreement and add "Lifeguards and a beach attendant will be provided seven (7) days per week from 12:00 to 8:00 p.m." to #1 Article II.

Public Works Director Bob Goebel said the Parks Commission will be discussing the park hours at their meeting on Wednesday. He said City Code indicates the park hours are 5:00 a.m. to 10:00 p.m. The official lifeguard hours are noon to 8:00 p.m. He said he will talk to his contact with the YMCA to see if they would be able to extend the hours to 9:00 p.m.

City Council member Brainerd said there will be an additional cost for this service and he would like to know what that will be. He would like to know what the Parks Commission recommendation is and what the impact on the contract is.

City Administrator Neilson said staff will look into adding extra hours to the contract.

City Council member Brainerd moved and City Council member Charlesworth seconded the motion to approve the Mahtomedi Beach Operations Agreement between the City of Mahtomedi and YMCA of North with the modification that City Council member Brainerd suggested. The motion was unanimously approved by roll call vote. Yea: Brainerd, Charlesworth, Ledermann, Marshall, Schneeweis. Nay: None.

8f. DISCUSSION – Transitioning to In-Person Meetings.

City Administrator Neilson said we need to discuss resuming in-person meetings. He said we can recommend those people who are not vaccinated wear masks and we can limit the number of people in city hall. He stated we should begin operating as we did before the pandemic.

City Council member Schneeweis asked if we can continue to allow people to join the meeting via zoom and if we could have a hybrid type of meeting.

City Administrator Neilson said the only way to have a hybrid meeting would be for everybody to have a laptop and to have a laptop at the podium for the public to use. He said this would be difficult to do. He said if we have in-person meetings the public can come into city hall.

8. STAFF REPORTS - Continued

Mayor Marshall said we should get back to in-person meetings as much as possible. He said limiting the number of people in city hall and recommending non-vaccinated people wear masks is a good idea.

City Council member Brainerd suggested the City Administrator find out how other cities are handling this. He asked if the League of Minnesota Cities has any guidance.

City Council member Ledermann suggested aiming for June 15 as an in-person meeting. He said this will give staff time to figure out how to proceed safely with an in-person meeting.

City Administrator Neilson asked about opening Katherine Abbott Shelter for use. The Council decided to allow the shelter to be rented beginning June 1 and to post signage that recommends non-vaccinated people wear masks.

The general consensus of the City Council is to hold the June 1st meeting via zoom and proceed to in-person meetings beginning June 15th. The City will limit the number of people in city hall and we will post signage that recommends all non-vaccinated people wear masks.

8g. CONSIDER APPROVAL-Bill List.

City Council member Charlesworth moved and City Council member Schneeweis seconded the motion to approve the bills as presented. The motion was unanimously approved by roll call vote. Yea: Brainerd, Charlesworth, Ledermann, Marshall, Schneeweis. Nay: None.

9. REPORT FROM CITY ADMINISTRATOR

City Engineer John Sachi said the watermain has been installed in Spruce Street as part of the Historic District Phase 4 project. He stated the watermain in Rose and Tamarack will go in this week with the sanitary sewer in Tamarack happening next week.

City Engineer Sachi said the Wedgewood Park Trail has been paved as part of the 2021 Street Improvement project. He said the Glendale Alley and Kale Street have both received the first layer of pavement. He said next week paving will begin in the Echo Shores Area and milling will start on Wedgewood Drive. He stated the streetcar trail will be paved next week too.

Public Works Director Goebel said the pipe and catch basin are completed and the area was being graded today as part of the Glenmar Avenue Diversion project. He said it looks like it will be paved by the end of next week.

Public Works Director Goebel showed examples of four Wolgamot Way signs and asked the Council for their input. He said the plan is to place signs at both the north and south ends of the trail and somewhere in the middle. The consensus of the City Council was they liked the # 2 sign and the font that is on the #1 sign. Public Works Director Goebel was given direction to order several signs.

10. COMMENTS FROM THE CITY COUNCIL
11. CLOSED SESSION - None
12. ADJOURNMENT

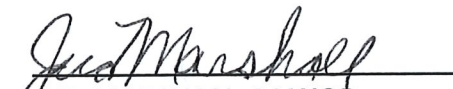
City Council member Charlesworth moved and City Council member Ledermann seconded the motion to adjourn the meeting at 9:45 p.m. The motion was unanimously approved by roll call vote. Yea: Brainerd, Charlesworth, Ledermann, Marshall, Schneeweis. Nay: None.

ATTESTED:

APPROVED:



JERENE ROGERS, CITY CLERK



JUD MARSHALL, MAYOR