

**MAHTOMEDI CITY COUNCIL
MINUTES
JUNE 18, 2019**

Mayor Jud Marshall convened the regular City Council meeting at 7:00 p.m. with Council members Richard Brainerd, Tim Deans, and Jeff Ledermann in attendance. City Council member Steve Wolgamot was absent with prior notice. City Administrator Scott Neilson, City Attorney Jay Karlovich, City Engineer John Sachi, City Planner Ryan Krzos, Public Works Director Bob Goebel, and City Clerk Jerene Rogers were also in attendance.

CONSIDER APPROVAL OF AGENDA

City Administrator Scott Neilson added item 6f. to the Consent Agenda; Approve Gambling Permit Application on behalf of the Mahtomedi Hockey Association to conduct gambling at Forster's Bar, 96 Mahtomedi Avenue. Also, Item 8b. Fund Balance Transfers Discussion was pulled from the Staff Report and will be put on a future agenda.

Council member Deans moved, and Council member Brainerd seconded the motion to approve the agenda as amended. The motion was unanimously approved.

CONSIDER APPROVAL OF THE JUNE 4, 2019 CITY COUNCIL MEETING MINUTES

Council member Deans moved, and Council member Brainerd seconded the motion to approve the June 4, 2019 City Council meeting minutes as presented. The motion was unanimously approved.

4. PRESENTATIONS - None

5. DISCUSSION FROM THE AUDIENCE

Gail Cederberg, 510 Robert Court, discussed the code enforcement issues concerning her neighbor at 520 Robert Court. She would like the City to take the steps to ensure this problem is addressed.

City Administrator Neilson said he would schedule a meeting between Ms. Cederberg, the mayor, code enforcement and himself.

Gene Altstatt, American Legion Post 507, asked the Council to review the charitable gambling ordinance. They would like to see the ordinance strengthened to ensure more money is staying in the community.

City Administrator Neilson said he will schedule a work session to discuss our gambling ordinance and those of surrounding communities.

6. CONSENT AGENDA

Council member Brainerd moved and Council member Ledermann seconded the motion to approve the consent agenda as amended. The motion was unanimously approved.

6a. APPROVAL- Election Judges for the November 5, 2019 General Election.

The 2019 Election Judge Roster for the November 5, 2019 General Election was approved.

6b. APPROVAL- Construction Pay Voucher No. 1 for Echo Lake Improvement Project in the amount of \$307,903.07 for T.A. Schifsky and Sons, Inc.

Construction Pay Voucher No. 1 for the Echo Lake Improvement Project in the amount of \$307,903.07 for T.A. Schifsky and Sons, Inc. was approved.

6c. APPROVAL – Request for an extension of conditional use permit approval at 124 Juniper Street.

The request for an extension of a conditional use permit from the property owners at 124 Juniper Street was approved. The request extends the permit for one year to June 18, 2020.

6d. APPROVAL- Construction Pay Voucher No. 9 (Final) for Briarwood Area Improvements and Quail Street Utility Extension in the amount of \$57,751.22 for T.A. Schifsky and Sons, Inc.

Construction Pay Voucher No. 9 and Final for the Briarwood Area Improvements and Quail Street Utility Extension in the amount of \$57,751.22 for T.A. Schifsky and Sons, Inc. was approved.

6e. APPROVAL-Hiring of Accounting Clerk.

Staff recommended and the City Council approved hiring Amy LaBelle for the Accounting Clerk position contingent upon her successful completion of the criminal background check and drug test. Ms. LaBelle's starting salary will be \$58,240 and she will begin accruing vacation at 4.62 hours per pay period.

6f. APPROVAL-A Resolution approving a Charitable Gambling license for the Mahtomedi Hockey Association to conduct Charitable Gambling at Forster's Dugout Bar, 96 Mahtomedi Avenue.

A Resolution Approving a request from the Mahtomedi Hockey Association to conduct charitable gambling activities at Forster's Dugout Bar, 96 Mahtomedi Avenue was approved.

7. PUBLIC HEARINGS – None Scheduled

8. STAFF REPORTS

8a. CONSIDER APPROVAL – Request from Jeff Berry and Sara Fruth for a variance in order to construct an oversize garage and a conditional use permit in order to create an accessory dwelling unit at 250 Old Wildwood Road.

City Planner Ryan Krzos said the applicant is proposing to replace an existing detached garage with a new, larger one. The home does not have an attached garage. The property currently has a shed, which will be removed prior to construction of the new garage. The applicant also would like to add a pool house space to the proposed accessory structure. The pool house would be defined as an accessory dwelling unit (ADU). The proposed garage is 1,584 square feet, where the maximum size allowed is 1,250 square feet. A variance of 334 square feet from the maximum allowable accessory structure square footage will be required to construct the garage as proposed. The ADU space would total 684 square feet. It would include a bathroom, a bedroom area, a small kitchen, a washer and dryer, and a living area. Planner Krzos said the application meets all the other zoning requirements for the R1-B zoning district.

Council member Brainerd asked if more vehicles are going to be added to the property.

Jeff Berry, 250 Old Wildwood Road, said the old garage will be removed and the new one is being constructed in the same location. He does not anticipate more vehicles.

City Council member Brainerd moved and City Council member Deans seconded the motion to approve a resolution approving a Variance for Additional Accessory Structure Square Footage and a Conditional Use Permit for an Accessory Dwelling Unit on the Property located at 250 Old Wildwood Road., PID 31.030.21.11.0001. The motion was unanimously passed.

8b. DISCUSSION – Fund Balance Transfers 2018 –This item was pulled from the agenda.

8c. CONSIDER APPROVAL – Bill List.

Council member Deans moved and Council member Ledermann seconded the motion to approve the bill list as presented. The motion was unanimously passed.

9. REPORT FROM THE CITY ADMINISTRATOR - None

City Administrator Neilson said he and Council members Brainerd and Ledermann will be attending the League of Minnesota Cities annual conference in Duluth next week. He said the City will be presented the Green Step 4 award at the conference.

Council member Ledermann thanked staff and the Environmental Commission for all the work they completed to receive this award.

9. REPORT FROM THE CITY ADMINISTRATOR - Continued

City Engineer John Sachi gave a construction update on the projects in the City. He said the Echo Lake project is progressing nicely. Phase 1 and Phase 2 have been completed, except the final lift of asphalt, Phase 3 construction will begin in 2 weeks.

He said Phase 3 Historic District is wrapping up and the Historic District Phase 4 feasibility report is ongoing.

Engineer Sachi said the Briarwood Area/Quail Street Project is finished and the Lake Links/Forest Avenue Trail project will begin in mid-August, due to oak wilt concerns.

The CSAH 12 project will begin July 9.

He also said the City Forester and himself have met with Paul DeWitt regarding the tree issues in that development and will be meeting again this week.

10. COMMENTS FROM THE CITY COUNCIL

Council member Ledermann said we have over 50 residents signed up for the organics waste collection. We need 100 to register before the program can begin. He urged everybody to sign up.

Council member Brainerd asked Aaron Holslin, Boy Scout, why he was attending the meeting.

Aaron informed the Council that he attended the meeting to fulfill his communications badge. This is the last badge he needs to earn his Eagle Scout. He told the Council that he installed trail signs and built flower boxes at Katherine Abbott Park.

Council member Deans reminded the City Council of the new day, location and time of the Farmer's Market. It is taking place at the District Education Office, on Sundays, from 9:00 a.m. to 1:00 p.m.

Mayor Marshall asked if we could look at closing Forest Avenue in front of the district education building during the farmer's market. He is concerned with vehicles driving through there when pedestrians are present.

Public Works Director Bob Goebel said we can close that portion of the road during the farmer's market.

Council member Brainerd reminded the Council that we are looking for residents to join our advisory commissions. There are openings on all of these boards.

City Administrator Neilson said this item will be in the newsletter again next month.

11. CLOSED SESSION-None
12. ADJOURNMENT

Council member Brainerd moved, and Council member Deans seconded the motion to adjourn the meeting at 8:10 p.m. The motion was unanimously approved.

ATTESTED:

APPROVED:



JERENE ROGERS, CITY CLERK



JUD MARSHALL, MAYOR