

**CITY OF MAHTOMEDI
COMPREHENSIVE PLAN UPDATE STEERING COMMITTEE
MEETING MINUTES
AUGUST 30, 2017**

The Comprehensive Plan Update Steering Committee meeting convened at 5:30 p.m. with the following members in attendance: Mayor Jud Marshall, Environmental Commissioners Scott Peterson and Christine Ahmann-Maples, Park Commission members Jeff Charlesworth and Charles Lindberg, Finance Commissioner Greg Maples and Planning Commissioners Susan Stewart and Mike Hedquist. Council member Tim Deans was absent. Also in attendance were City Planner Erin Perdu, Environmental Scientist Roxie Franta, Graduate Engineer Jon Christensen from the Wastewater Group, City Administrator Scott Neilson and Administrative Support Specialist Patricia McGing.

I. Welcome and Introductions.

Introductions were made.

II. Approval of the August 3, 2017 Meeting Minutes

Park Commissioner Charlesworth moved, and Planning Commissioner Hedquist seconded the motion to approve the minutes of the August 3, 2017 meeting as written. The motion was unanimously approved.

III. Housing Chapter - Draft

Planner Perdu said she has compiled all of the information provided by the Committee from previous meetings regarding housing goals and strategies, diverse housing options and the housing landscape in Mahtomedi. The Metropolitan Council has provided the housing needs and affordability section. A table is included that outlines existing affordable units from neighboring communities in comparison to Mahtomedi. She also reviewed the existing housing needs and planning for housing affordability sections. Washington County provided a lot of the material language for the affordability housing tools.

After the Planning Commission holds the public hearing and the City Council adopts a draft of the Comp Plan, it will be submitted to Metropolitan Council and the surrounding communities for their review. They will have six months to review and comment.

Environmental Commissioner Peterson asked if the goals are strong enough to provide more affordable housing. Planner Perdu said that there is a good menu of tools for the opportunity for affordable housing. The city has limited space. If there are any suggestions on stronger tools, they can be included.

Environmental Commissioner Ahmann-Maples asked if we can take the City of Willernie into consideration because we encompass the city. They have a lot of affordable housing.

**MAHTOMEDI COMPREHENSIVE PLAN UPDATE STEERING COMMITTEE -2-
MEETING MINUTES
AUGUST 30, 2017**

III. (Continued)

Planner Perdu said she will look into it. Some programs through Washington County dictates affordable housing at a longer term, and there are zonings that could be implemented.

Environmental Commissioner Peterson said there needs to be stronger language in the goals section.

IV. Review Sustainability Goals and Policies

Environmental Scientist Franta said she has attended two Environmental Commission meetings. She explained there will be a sustainable plan and sections will be incorporated into the Comp Plan. The Metropolitan Council requires the updated plan include the community's solar suitability map, calculations of gross solar and rooftop resource and a policy related to the development of access to direct sunlight for solar energy systems. She said the Environmental Commission put together goals and she briefly reviewed them. They included Healthy Community, Energy Infrastructure and Renewable Resources, Natural Resources and Infrastructure and Environment.

There was a brief discussion on the City working towards completing Step 4 of the GreenStep Cities program. It was also requested that staff obtain data on who subscribes to renewable energy from Xcel Energy.

V. Sewer Chapter - Overview

Graduate Engineer Christensen introduced the sewer plan and said that a draft of the plan has been completed. He reviewed the goals and objectives for the city's sanitary sewer system. The city's sewer is a collection system only, but the plan is valuable for the Metropolitan Council's planning. There was a brief discussion regarding the city's lift stations. Maps were provided regarding the existing sanitary sewer system, the sanitary sewer districts and individual sewage treatment systems. The capacity for the lift stations and trunk sewer have been looked at. They have adequate capacity through the year 2040. After a brief discussion, it was suggested adding when the lift stations were last rehabbed.

VI. Next Steps

- **Economic Development Focus Group**
- **Future Meeting Schedule**
- **Loose Ends**

**MAHTOMEDI COMPREHENSIVE PLAN UPDATE STEERING COMMITTEE -3-
MEETING MINUTES
AUGUST 30, 2017**

VI. (Continued)

Planner Perdu said the draft Sewer and Transportation Plans will be forwarded to the Committee for their review. She said the next meeting will be held on September 27 at 5:30 p.m. for any outstanding questions. If there is any particular area the Committee members would like to discuss, please let her know in advance. She informed the Committee that she is currently working on the Economic Development section of the plan.

VII. Adjourn

There being no further discussion, Environmental Commissioner Ahmann-Maples moved, and Planning Commissioner Stewart seconded the motion to adjourn the Comprehensive Plan Update Steering Committee meeting at 7:00 p.m. The motion was unanimously approved.

Respectfully submitted by:

**PATRICIA K. MCGING
ADMINISTRATIVE SUPPORT SPECIALIST**