

**MAHTOMEDI CITY COUNCIL  
MINUTES  
JANUARY 15, 2019**

Mayor Jud Marshall convened the regular City Council meeting at 7:00 p.m. with Council members: Richard Brainerd, Tim Deans, Jeff Ledermann and Steve Wolgamot in attendance. City Administrator Scott Neilson, City Attorney Jay Karlovich, City Engineer John Sachi, Public Works Director Bob Goebel, Fire Chief Terry Fischer and Account Clerk Jerene Rogers were also in attendance.

**CONSIDER APPROVAL OF AGENDA**

Council member Deans moved and Council member Wolgamot seconded the motion to approve the agenda as presented. The motion was unanimously approved.

**CONSIDER APPROVAL OF THE JANUARY 2, 2019 CITY COUNCIL MEETING MINUTES**

Council member Wolgamot moved and Council member Brainerd seconded the motion to approve the January 2, 2019 minutes as presented. The motion was unanimously approved.

**4a. PRESENTATIONS-Update Stillwater Road Project-Kevin Petersen, Washington County**

Kevin Peterson, Project Manager Washington County presented an update for the Stillwater Road Safety and Management Project. Mr. Peterson said the goals of the project are: To improve safety for all users, provide efficient corridor mobility for now and into the future, preserve and enrich the corridor setting, provide a comprehensive transportation network, to ensure compatibility with natural and human environment, ensure financial responsibility of taxpayer dollars, drainage improvements, City utility replacement and responsible construction schedule.

Mr. Peterson explained the project will be constructed in phases with construction beginning in May. He said the County received a grant for \$800,000 that they will be using to offset the project costs to both the City of Mahtomedi and the City of Willernie.

Council member Brainerd asked how many streetlights are in the plan.

City Engineer John Sachi said 18 streetlights are proposed in the plan.

Council member Jeff Ledermann stated that he would like to see the final design once it is completed at a Council workshop.

Mr. Peterson said he would be happy to go through all the details of the plan with the Council.

**4. Presentations-Continued**

Council member Ledermann stated he has concerns regarding the detour route at East Avenue and Dahlia Street because of the large curves in the roadway.

City Engineer Sachi said they could install a temporary 3-way stop sign in this area. He also noted that temporary no parking signs will be installed on both sides of Dahlia Street during construction.

County Commissioner Stan Karnowski thanked Mr. Petersen for his efforts with this project and said they will work closely with the City to work out as many details before the project begins as possible.

**4b. PRESENTATIONS**

Fire Chief Terry Fischer swore in Blake Tschida as a Paid On-Call Firefighter.

**5. DISCUSSION FROM THE AUDIENCE**

Wojciech Poreba, Animal Science Program 916 Career and Technical Center, asked the Council if his Animal Science class could build bat houses and install them in one of our parks. They would build thirty to forty houses, free of charge and would install them as they are completed.

Public Works Director Bob Goebel stated he has the perfect park and he will work with the class for this project.

Tim DeWuske, 170 View Road, discussed his concerns with the L7-Lift station discharge from 4 years ago into Lost Lake. He would like the City to file a claim with our insurance agency.

**6. CONSENT AGENDA**

**6a. APPROVAL – Final Construction Pay Voucher No. 8 for the Water Meter Replacement Program in the amount of \$20,756.48 for Metering and Technology Solutions.**

Construction Pay Voucher No. 8 and Final in the amount of \$20,756.48 for Metering and Technology Solutions for the meter replacement program was approved.

**6b. APPROVAL – 2019 Partnership Agreement with Northeast Youth and Family Services.**

6. CONSENT AGENDA - Continued

The 2019 Partnership Agreement with Northeast Youth and Family Services was approved.

6c. APPROVAL – Schedule Board of Appeal and Equalization Meeting for Wednesday, April 10, 2019 at 5:00 p.m.

The Board of Appeal and Equalization Meeting for Wednesday, April 10, 2019 at 5:00 p.m. was approved.

6d. APPROVAL – Acknowledge Completion of Probationary Period for Firefighter Blake Tschida.

Firefighter/EMT Blake Tschida has completed the requirements of his probationary period for Firefighter/EMT and the fire chief recommended his employment status be changed from a probationary paid on-call firefighter to a paid on-call firefighter/EMT. The request was approved.

6e. APPROVAL – Fire Department Training Contract with Century College.

The Fire Department Training Contract with Century College was approved.

6f. APPROVAL – Construction Pay Voucher No. 8 in the amount of \$73,641.27 for Phase 3 – Historic District Improvements and Edgcumbe Drive Storm Drainage Improvements for Kuechle Underground, Inc.

Pay Voucher No. 8 in the amount of \$73,641.27 for Phase 3 – Historic District Improvements and Edgcumbe Drive Storm Drainage Improvements for Kuechle Underground, Inc. was approved.

6g. APPROVAL – Request from MHS 2019 Senior Class Party with St. Jude of the Lake Church, 700 Mahtomedi Avenue, to hold a gambling activity and sell beer and wine at a fundraising event on Saturday, February 23, 2019.

A request from the MHS Senior Class Party with St. Jude of the Lake Church, 700 Mahtomedi Avenue, to hold a gambling activity and sell beer and wine at a fundraising event on Saturday, February 23, 2019 was approved.

6h. APPROVAL – LMCIT Liability Coverage-Option Not to Waive Statutory Tort Liability Limits.

**6. CONSENT AGENDA - Continued**

The City's insurance agent, Bearence Management Group requested and received approval from the City Council to approve the League of Minnesota Cities Insurance Trust (LMCIT) liability coverage waiver form. Staff recommended that the City Council not waive the monetary limits as established by Minnesota Statutes 466.04.

**7. PUBLIC HEARINGS-None**

**8. STAFF REPORTS**

**8a. CONSIDER APPROVAL-City of Mahtomedi Water Supply Plan**

City Engineer Sachi said all public water suppliers in Minnesota that serve more than 1,000 people must complete a Water Supply Plan and have it approved by the DNR and the Metropolitan Council every ten years. He explained what the contents of the plan are and noted that the water demand in the City of Mahtomedi has been decreasing annually. He said the City is below the average of 75 gallons of water per day per person. We have been at 72-74 gallons of water per person per day, which is a good trend.

Council member Brainerd said the 10 largest employers in the City use 20% of our water. He said the graph shows that the City does not know if they are implementing water conservation measures. He asked why it is that we do not know what these places are doing to conserve water.

City Engineer Sachi said we probably have not asked them. He said we could work up a questionnaire to send them to see what they are doing to conserve water.

Council member Ledermann would like the City to ask these businesses what they are doing to conserve water and then would like to see an updated graph that shows what these businesses are doing as a way to conserve water. He stated if they need help with water conservation, maybe the City could find a way to help them, even offering incentives if needed.

Council member Wolgamot moved and Council member Ledermann seconded the motion to adopt the Water Supply Plan. The motion was unanimously approved.

**8b. CONSIDER APPROVAL-Bill List**

Council member Deans moved and Council member Brainerd seconded the motion to approve the bills as presented. The motion was unanimously approved.

**9. REPORT FROM CITY ADMINISTRATOR**

City Administrator Scott Neilson said the recycling day was changed from Monday to Thursday. He said the newsletter did not get out in time to notify the residents in the northern part of the City of the change and many people were upset. The residents in the southern part of the City received their newsletters before their scheduled pick up.

He said the Park Concept meeting for Hallam and Pheasant Run Parks is scheduled for January 24, beginning at 6:30 p.m. He said notices have been sent out to surrounding residents notifying them of the meeting.

**10. COMMENTS FROM THE CITY COUNCIL - Continued**

Council member Ledermann asked if Waste Management sent out new calendars.

Administrator Neilson said they sent them out before the days were changed. The calendars show the green and gold weeks, not the specific day.

Council member Brainerd stated he has signed up to attend the League of Minnesota Cities Conference being held on February 21, from 8:00 a.m. to 4:30 p.m. He also said he read an article that was in a League document about the City of Windom offering a free 4-hour training for basic firefighting. He suggested the Administrator and Fire Chief look into this as a way to help with recruiting.

**11. CLOSED SESSION-None**

**12. ADJOURNMENT**

Council member Brainerd moved and Council member Wolgamot seconded the motion to adjourn the meeting at 8:15 p.m. The motion was unanimously approved.

**ATTESTED:**

**APPROVED:**

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**JERENE ROGERS, ACCOUNT  
CLERK**

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**JUD MARSHALL, MAYOR**