

**MAHTOMEDI CITY COUNCIL  
MINUTES  
JANUARY 21, 2020**

Mayor Jud Marshall convened the regular City Council meeting at 7:00 p.m. with Council members: Richard Brainerd, Jeff Ledermann, and Jane Schneeweis in attendance. City Administrator Scott Neilson, City Attorney Bridget Nason, City Engineer John Sachi, City Planner Erin Perdu, Public Works Director Bob Goebel, Finance Director Scott Schaefer and City Clerk Jerene Rogers were also in attendance. City Council member Wolgamot was absent with prior notice.

**CONSIDER APPROVAL OF AGENDA**

City Council member Brainerd moved and City Council member Schneeweis seconded the motion to approve the agenda as presented. The motion was unanimously approved.

**CONSIDER APPROVAL OF THE JANUARY 7, 2020 CITY COUNCIL MEETING MINUTES**

City Council member Ledermann moved and City Council member Schneeweis seconded the motion to approve the January 7, 2020 minutes as presented. The motion was unanimously approved.

4. **PRESENTATIONS-None**

5. **DISCUSSION FROM THE AUDIENCE - None**

6. **CONSENT AGENDA**

6a. **APPROVAL – Resolution No. 2020-03 Approving Election Judges for the Presidential Nomination Primary, Statewide Primary and General Election.**

Resolution No. 2020-03 approving the list of Election Judges for the Presidential Nomination Primary (March 3, 2020), Statewide Primary (August 11, 2020), and the General Election (November 3, 2020) was approved.

6b. **APPROVAL – Resolution Approving a Jurisdictional Transfer of TH 244 from MNDOT to Washington County.**

Resolution No. 2020-04 approving a Jurisdictional Transfer of TH 244 from MNDOT to Washington County was approved. Highway 244 from the intersection at County Road 12 to Highway 120 will be renamed County Road 12.

6c. **APPROVAL – Council Chambers Cablecast Systems Equipment Update.**

An update to the Council Chambers Cablecast Systems Equipment was approved. The

6. Consent Agenda – Continued

equipment quote is \$115,196.71. Of this amount, \$98,000 will be reimbursed from the Ramsey/Washington Suburban Cable Commission.

6d. APPROVAL – Schedule Council Planning Meeting for March 5, 2020 from 5:00 pm. to 8:00 p.m. at the Public Works Facility.

Staff asked and received permission to hold a Council Planning Meeting on Thursday, March 5, 2020 from 5:00 p.m. to 8:00 p.m.

6e. APPROVAL – Pay Equity Report.

The Pay Equity Implementation Report the City is required to submit to the State of Minnesota Department of Employee Relations was approved.

6f. APPROVAL – LMCIT Liability Coverage-Option Not to Waive Statutory Tort Liability Limits.

The City's insurance agent, Bearence Management Group requested and received approval from the City Council to approve the League of Minnesota Cities Insurance Trust (LMCIT) liability coverage waiver form. Staff recommended that the City Council not waive the monetary limits as established by Minnesota Statutes 466.04.

6g. APPROVAL – Agreement with SL-Serco for Meter Reading services for 2020

An agreement with SL-Serco for meter reading services for 2020 was approved. The City will be billed quarterly for manually reading the water meters.

7. PUBLIC HEARINGS-None

8. STAFF REPORTS

8a. CONSIDER APPROVAL-Request from Erin and Steve Berens for a conditional use permit in order to allow for a reduction in the front yard setback requirement and an increase in allowable coverage for the purpose of constructing an attached garage at 1157 Park Avenue and described as PID 20.030.21.32.030

City Planner Erin Perdu said the applicant is requesting a conditional use permit to allow for a reduction to the front yard setback and an increase in allowable building coverage in order to

**8. STAFF REPORTS – Continued**

construct a new attached garage where one does not exist today. She stated the property is located in the R1-E Historic District and Shoreland Overlay District. The applicant is requesting a zero front yard setback, where 20 feet is required. They are also asking for an increase in allowable building coverage to 30.2%, where 29.2% is allowed. She explained the home on the property sits 18 feet from the property line and due to the configuration of the property; the proposed location is the only possible location for a garage to be constructed. She said the Historic District Ordinance was created so property owners could make improvements to their properties without having to go through the variance process.

City Engineer Sachi said the boulevard area from Park Avenue is adequate for a full-size car. He has no concerns with the zero front yard setback request. He said the grading plans will be reviewed at the time a building permit is received.

City Council member Brainerd said he has concerns regarding the on street parking in this area.

City Engineer Sachi said the City Council could choose to post no parking on this street. He said the addition of the garage at this property, should eliminate some on street parking for this property. He said the issue with the street should not affect this request.

City Council member Brainerd moved and City Council member Ledermann seconded the motion to approve Resolution 2020-05 approving a Conditional Use Permit for a Front Yard Setback Reduction and Increase in Allowable Building Coverage for a Principle Structure on the Property located at 1157 Park Avenue, PID 20.030.21.32.0030. The motion was unanimously approved.

**8b. DISCUSSION AND DIRECTION – Replacement of Septic System at 240 Dwinell and Adjacent City Property.**

City Administrator Scott Neilson said staff is looking for direction on this issue. The property owner does not have a feasible site on his property to construct a new compliant septic system. Based on this, the property owner has approached the City to acquire adjacent property upon which to build a new septic system. He said the City owned property was appraised in 2017.

City Engineer Sachi said that according to Mr. Burak he would need to purchase a 50 x 100 foot parcel from the City to accommodate his new proposed septic system. Based on the appraisal, the estimated cost of this parcel would be \$3.47/square foot times 5000 square feet equaling \$17,350. The parcel Mr. Burak indicated he would like to purchase would leave a small odd shaped orphaned parcel the City would retain. City Engineer Sachi said the City parcel would need to be subdivided. This creates planning actions and the City should not have to incur

**8. STAFF REPORTS – Continued**

costs. The costs should be borne by Mr. Burak, most likely through a separate agreement or part of the purchase agreement.

City Council member Ledermann asked what impact this will have on the tree cover on this property.

Mr. Burak, 240 Dwinnell Road, said he will have to remove quite a few trees. He said most of them are scrap trees, such as buckthorn.

City Council member Brainerd said he supports selling off a parcel for the appraised amount. He said he would like to have the homeowner work with his septic designer to bring back plans that show how this will fit different ways on this parcel.

City Council member Schneeweis supports this idea as well.

Mayor Marshall also supports this idea.

**8c. CONSIDER APPROVAL-Bill List**

City Council member Brainerd moved and City Council member Schneeweis seconded the motion to approve the bills as presented. The motion was unanimously approved.

**9. REPORT FROM CITY ADMINISTRATOR**

City Administrator Neilson reminded the City Council about the joint workshop meeting on February 13, 2020 at 7:00 p.m. with the School Board.

**10. COMMENTS FROM THE CITY COUNCIL**

City Council member Ledermann asked how many residents have signed up for the curbside organics recycling to date.

City Administrator Neilson said 91 residents have signed up.

City Council member Brainerd said he attended a planning retreat at Century College. He said it was very well attended and they had good discussions regarding the future of the college.

City Council member Brainerd welcomed new City Attorney Bridget Nason.

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11. CLOSED SESSION-None

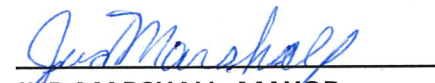
12. ADJOURNMENT

City Council member Brainerd moved and City Council member Ledermann seconded the motion to adjourn the meeting at 8:15 p.m. The motion was unanimously approved.

ATTESTED:

  
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JERENE ROGERS, CITY CLERK

APPROVED:

  
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JUD MARSHALL, MAYOR