

**MAHTOMEDI CITY COUNCIL  
MINUTES  
JULY 2, 2019**

Mayor Jud Marshall convened the regular City Council meeting at 7:00 p.m. with Council members Richard Brainerd, Tim Deans, Jeff Ledermann, and Steve Wolgamot in attendance. City Administrator Scott Neilson, City Attorney Jay Karlovich, City Engineer John Sachi, Finance Director Scott Schaefer, and City Clerk Jerene Rogers were also in attendance.

**CONSIDER APPROVAL OF AGENDA**

Council member Deans moved, and Council member Wolgamot seconded the motion to approve the agenda as amended. The motion was unanimously approved.

**CONSIDER APPROVAL OF THE JUNE 18, 2019 CITY COUNCIL MEETING MINUTES**

Council member Brainerd moved and Council member Ledermann seconded the motion to approve the June 18, 2019 City Council meeting minutes as presented. The motion was unanimously approved.

**4. PRESENTATIONS - None**

**5. DISCUSSION FROM THE AUDIENCE**

Angela Strantz, 141 Dahlia Street, requested the City Council not delay the improvements to Dahlia Street beyond 2020. She stated the water problems and road conditions have worsened due to the remodel of one of the homes in the neighborhood.

City Engineer John Sachi gave an update regarding the Dahlia Street Improvement Project. He indicated that the project could be completed in 2020. He reminded the Council that this project would be a MSA funded project. He said if the City can acquire easements from some of the residents the project cost would be reduced by \$180,000 to \$200,000.

Council member Brainerd said he would like to see this project move forward. He has concerns on how we move water from this area and not affect the neighbors to the south.

**6. CONSENT AGENDA**

Council member Wolgamot moved and Council member Deans seconded the motion to approve the consent agenda as amended. The motion was unanimously approved.

**6a. APPROVAL- Schedule Work Session for July 16, 2019 at 5:30 p.m. to Discuss Gambling Ordinance.**

Staff asked for and received permission to hold a work session on July 16, 2019 at 5:30 p.m. to discuss the Gambling Ordinance.

6. CONSENT AGENDA - Continued

6b. APPROVAL- Firefighter Housing Lease Agreement.

The firefighter housing lease agreement between the City of Mahtomedi and Colin Brown for the lower unit at 196 Hallam Avenue was approved.

6c. APPROVAL – Release of Lot 1, Block 1, Macartney Estates, Washington County, Minnesota, from the City of Mahtomedi Development Agreement.

The Release of Lot 1, Block 1, Macartney Estates, Washington County, Minnesota from the City of Mahtomedi Development Agreement for the Plat of Macartney Estates Recorded as Document NO. 627486 was approved.

7. PUBLIC HEARINGS – None Scheduled

8. STAFF REPORTS

8a CONSIDER APPROVAL – Award Contract for Water Tower Paint Repair.

City Engineer Sachi stated the paint on the water tower at the High School is peeling because of a paint failure. He said paint or coating systems should last 15-20 years for water towers. He said that KLM Engineering inspected the tower and offered several options to repair the tower. He said WSB is recommending a high-pressure wash on the complete exterior to expose all areas of topcoat delamination's, spot repair existing failures and overcoat the entire tank. The City went out for bids for this project and the low bid from Slack Painting, Inc. was \$39,500. Engineer Sachi said this was the only company, out of the three that bid the project to attend the pre-bid meeting and clearly had the best understanding of what the City wants to accomplish with the project.

Council member Brainerd asked where would the funds to pay for this project to come from.

Finance Director Schaefer said the water fund.

Council member Deans asked when the project is expected to be completed.

Engineer Sachi said by Labor Day.

Council member Brainerd asked that the Council be kept apprised as this project moves forward.

Council member Brainerd moved and Council member Deans seconded the motion to award a contract for the water tower paint repair to Slack Painting, Inc. in the amount of \$39,500. The motion was unanimously passed.

**8. STAFF REPORTS – Continued.**

**8b. DISCUSSION – Fund Balance Transfers 2018.**

City Administrator Scott Neilson said the Fund Balance Policy requires the City Council to review the fund balance transfers annually. No action is required for this item.

Finance Director Schaefer said that at the end of 2018 the City had a total fund balance of \$18,777,709. Of this balance \$4,798,951 is restricted, \$2,949,818 is committed, \$7,128,962 is assigned and \$3,784,169 in unassigned. He said the Street Improvement Fund transfers since 2012 have totaled \$2,499,297.

Council member Brainerd asked if these transfer are to move funds from 2018 to 2019 for expenses that have already taken place.

Finance Director Schaefer said yes.

**8c. CONSIDER APPROVAL – Ordinance Amending City of Mahtomedi City Code, Chapter 12, Section 12.06, Subdivision 5., J., relating to the prohibition of Commercial Activities during certain times.**

City Administrator Neilson said the request to amend the ordinance is from the contractor that is working on the County Road 12 project. They would like to work 5 nights overnight.

City Engineer Sachi said the contractor is hoping to minimize disruption to businesses and residents by working overnight to construct the intersections in the project area and to work on the water connections to the downtown businesses. He said we will be given a 48-hour notice before the overnight work takes place.

Council member Brainerd asked that the businesses and the residents at Piccadilly Square know about the overnight work before it takes place.

Engineer Sachi stated Washington County has a person dedicated to communications that will notify those affected by the overnight work.

Council member Deans moved and Council member Brainerd seconded the motion to approve an Ordinance Amending City of Mahtomedi City Code, Chapter 12, Section 12.06, Subdivision 5., J., Relating to the Prohibition of Commercial Activity during certain times. The motion was unanimously approved.

**8. STAFF REPORTS – Continued.**

**8d. CONSIDER APPROVAL – Bill List.**

Council member Deans moved and Council member Ledermann seconded the motion to approve the bill list as presented. The motion was unanimously passed.

**9. REPORT FROM THE CITY ADMINISTRATOR**

City Administrator Neilson stated 62 residents have signed up for the organics recycling program.

City Engineer John Sachi gave a construction update on the projects in the City. He said the storm sewer along Dunbar Way will be done in two weeks. The curb and gutter will be put in after that and following will be the first lift of asphalt. This project is looking at an end of July or early August completion date.

He said Phase 3 Historic District is halfway through the punch list items and the Historic District Phase 4 neighborhood meetings will be scheduled soon. He said they are meeting with the residents individually who have retaining walls that need to be addressed. He said Phase 4 will be completed in two phases. The east area in 2020 and the west area in 2021. He is proposing two feasibility studies for these areas.

He said the Council will be asked to award a bid for the Pheasant Run Park Improvements at the next meeting.

Council member Deans asked about the infiltration system at Wedgewood Park.

City Engineer Sachi said the SCADA system is in, the pumps have been installed and it is working. It ran for 30 minutes one day and shut off due to the amount of rain we have received.

**10. COMMENTS FROM THE CITY COUNCIL – None.**

**11. CLOSED SESSION-Closed Session pursuant to Minnesota Statutes, Section 13D.05, Subd. 3(b) for an attorney-client privileged discussion of Monroe/Froeming v. City of Mahtomedi (Washington County District Court File No. 82-CV-18-2519) involving property addressed as 127 Dartmoor Road, Mahtomedi, MN.**

Council member Brainerd moved and Council member Deans seconded the motion to adjourn the regular City Council meeting at 8:05 p.m. and go into a Closed Session for an attorney-client privileged discussion of Monroe/Froeming v. City of Mahtomedi (Washington County District Court File No. 82-CV-18-2519) involving property addressed as 127 Dartmoor Road, Mahtomedi, Minnesota. The motion was unanimously passed. Mayor Marshall, City

**11. CLOSED SESSION – Continued**

Council members Brainerd, Deans, Ledermann and Wolgamot were in attendance along with City Administrator Neilson, City Attorney Karlovich, Finance Director Schaefer, and City Clerk Jerene Rogers.

Following the Closed Session, Council member Brainerd moved and Council member Wolgamot seconded the motion to reconvene the regular meeting. The motion was unanimously approved.

Council member Deans moved and Council member Brainerd seconded the motion to approve a Settlement Agreement between Froeming/Monroe and the City of Mahtomedi. The motion was unanimously approved.

Council member Deans moved and Council member Wolgamot seconded the motion to authorize the Mayor to sign the Settlement Agreement, the Easement Agreement, and the Encroachment Agreement for the property located at 127 Dartmoor Road. The motion was unanimously passed.


**12. ADJOURNMENT**

Council member Brainerd moved, and Council member Wolgamot seconded the motion to adjourn the meeting at 8:15 p.m. The motion was unanimously approved.

**ATTESTED:**

**APPROVED:**

  
\_\_\_\_\_  
JERENE ROGERS, CITY CLERK

  
\_\_\_\_\_  
JUD MARSHALL, MAYOR